

**ELKHART COUNTY HEALTH DEPARTMENT
ENVIRONMENTAL HEALTH SERVICES DIVISION
4230 ELKHART ROAD, GOSHEN, IN 46526 PH. 574-971-4600**

****APPLICATION FOR 2017 ELKHART COUNTY FOOD SERVICE LICENSING PAGE 1****

Please complete all sections

LICENSING PERIOD APRIL 1 THRU MARCH 31

RENEWAL

NEW

NAME OF ESTABLISHMENT _____

CHANGE OF OWNERSHIP

ESTABLISHMENT ADDRESS _____ CITY _____ STATE _____ ZIP _____

MAILING ADDRESS _____ CITY _____ STATE _____ ZIP _____

E-MAIL ADDRESS _____ FAX NUMBER _____

TOWNSHIP _____ ESTABLISHMENT PHONE () _____

(If owner is a corporation or partnership Page 2 of application must be completed) Check here when completed

NAME OF OWNER _____ OWNER'S PHONE () _____

OWNER'S ADDRESS _____ CITY _____ STATE _____ ZIP _____

OWNER'S SIGNATURE _____ DATE _____

WATER SUPPLY _____ PUBLIC _____ PRIVATE (WELL) _____
WASTE WATER DISPOSAL _____ MUNICIPAL _____ ON-SITE SYSTEM (SEPTIC SYSTEM) _____

Certified food manager _____ Type of Certification _____ Certificate # _____
Experior, Serve Safe, National Registry

PLEASE LIST HOURS OF OPERATION

	Months (ex: Jan-May)	Days (ex: Mon-Fri)	Hours (ex: 8 am-5pm)
If your operation has different days/hours by season please list them separately. For example, list the Summer Months, Days and Hours on the top line and the Winter schedule on the bottom line.	_____	_____	_____
	_____	_____	_____

PLEASE INDICATE TYPE OF OPERATION: (011) FULL SERVICE _____ (022) LIMITED SERVICE _____

(016) MOBILE W/COMMISSARY IN COUNTY _____	NUMBER OF UNITS _____
(017) MOBILE W/COMMISSARY OUT OF COUNTY _____	NUMBER OF UNITS _____
(018) VENDING W/FOOD PREP _____	NUMBER OF VENDING MACHINES _____
(019) VENDING W/WAREHOUSE ONLY _____	NUMBER OF VENDING MACHINES _____
(020) VENDING W/OUT OF COUNTY COMMISSARY _____	NUMBER OF VENDING MACHINES _____

FEES: Full Service (food services, commissaries with food prep, supermarkets & Convenience w/food service), \$200.00
Limited Food Service (no food prep, pre-packaged) , \$110.00
Mobile Units (must have licensed commissary) \$100.00 for 1st unit, and \$55.00 for each additional unit.
Permit for Vending Commissary (Warehouse), \$110.00 Vending Permit (1-30 Machines), \$100.00
Vending Permit (51-100 Machines), \$220.00 Vending Permit (31-50 Machines), \$150.00
Vending Permit (101 + Machines), \$290.00 Vending Involving On-Site Preparation, \$200.00

FOOD SERVICE LICENSES ARE NOT TRANSFERABLE TO PERSON OR LOCATION.

PLEASE ** MAKE ALL CHECKS PAYABLE TO: ELKHART COUNTY TREASURER**

FEES ARE NOT REFUNDABLE. FEES FOR RELIGIOUS, CHARITABLE OR EDUCATIONAL ORGANIZATIONS ARE ONE-HALF THE ABOVE FEES IDENTIFIED FOR EACH CATEGORY AND MUST BE ACCOMPANIED BY A COMPLETED APPLICATION AND A COPY OF YOUR PROOF OF STATE INCOME TAX EXEMPTION.

NOT-FOR-PROFIT ORGANIZATION – STATE INCOME TAX EXEMPTION CERTIFICATE ENCLOSED

PLEASE NOTE: AN APPROVED FOOD SERVICE LICENSE MUST BE RECEIVED PRIOR TO OPENING ANY TYPE OF FOOD SERVICE.

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****APPLICATION FOR 2017 ELKHART COUNTY FOOD SERVICE LICENSING PAGE 2****

Please complete all sections

NAME OF ESTABLISHMENT _____

(complete relevant section below)

Ownership by Partnership List all partners and percentage ownership

A copy of the partnership agreement must be provided

- | | |
|----------|----------|
| 1) _____ | 5) _____ |
| 2) _____ | 6) _____ |
| 3) _____ | 7) _____ |
| 4) _____ | 8) _____ |
-

Ownership by Corporation List all officers and shareholders of corporation and percentage ownership

A copy of the articles of incorporation must be provided

President _____	_____
Vice President _____	_____
Secretary _____	_____
Treasurer _____	_____
_____	_____

A COPY OF THE REQUIRED PAPERWORK MUST BE RECEIVED BEFORE A FOOD SERVICE LICENSE WILL BE ISSUED.