

ELKHART COUNTY HEALTH DEPARTMENT
ENVIRONMENTAL HEALTH SERVICES DIVISION
4230 ELKHART ROAD, GOSHEN, IN 46526 PH. 574-971-4600

****APPLICATION FOR 2016 ELKHART COUNTY FOOD SERVICE LICENSING PAGE 1****

Please complete all sections

NAME OF ESTABLISHMENT _____ RENEWAL
NEW
CHANGE OF OWNER
ESTABLISHMENT ADDRESS _____ CITY _____ STATE _____ ZIP _____
MAILING ADDRESS _____ CITY _____ STATE _____ ZIP _____
E-MAIL ADDRESS _____ FAX NUMBER _____
TOWNSHIP _____ ESTABLISHMENT PHONE () _____
(If owner is a corporation or partnership Page 2 of application must be completed) Check here when completed
NAME OF OWNER _____ OWNER'S PHONE () _____
OWNER'S ADDRESS _____ CITY _____ STATE _____ ZIP _____
OWNER'S SIGNATURE _____ DATE _____

WATER SUPPLY _____ PUBLIC _____ PRIVATE (WELL) _____
WASTE WATER DISPOSAL _____ MUNICIPAL _____ ON-SITE SYSTEM (SEPTIC SYSTEM) _____

Certified food handler _____ Type of Certification _____ Certificate # _____
Exporior, Serve Safe, National Registry

PLEASE LIST HOURS OF OPERATION _____
(ex: Jan-May) Months (ex: Mon-Fri) Days (ex: 8 am-5pm) Hours
If your operation has different days/hours by season please list them separately. For example, list the Summer Months, Days and Hours on the top line and the Winter schedule on the bottom line.

PLEASE INDICATE TYPE OF OPERATION: (011) FULL SERVICE _____ (022) LIMITED SERVICE _____
(016) MOBILE W/COMMISSARY IN COUNTY _____ NUMBER OF UNITS _____
(017) MOBILE W/COMISSARY OUT OF COUNTY _____ NUMBER OF UNITS _____
(018) VENDING W/FOOD PREP _____ NUMBER OF VENDING MACHINES _____
(019) VENDING W/WAREHOUSE ONLY _____ NUMBER OF VENDING MACHINES _____
(020) VENDING W/OUT OF COUNTY COMMISSARY _____ NUMBER OF VENDING MACHINES _____

FEES: Full Service (food services, commissaries with food prep, supermarkets & Convenience w/food service), \$200.00 April 1 to March 31
Limited Food Service (no food prep, pre-packaged) , \$110.00 April 1 to March 31
Mobile Units (must have licensed commissary) \$100.00 for 1st unit, and \$55.00 for each additional unit.
Permit for Vending Commissary (Warehouse), \$110.00
Vending Permit (1-30 Machines), \$100.00 Vending Permit (51-100 Machines), \$220.00
Vending Permit (31-50 Machines), \$150.00 Vending Permit (101 + Machines), \$290.00
Vending Involving On-Site Preparation, \$200.00

PLEASE ** MAKE ALL CHECKS PAYABLE TO ELKHART COUNTY TREASURER**

FEES ARE NOT REFUNDABLE. FEES FOR RELIGIOUS, CHARITABLE OR EDUCATIONAL ORGANIZATIONS ARE ONE-HALF THE ABOVE FEES IDENTIFIED FOR EACH CATEGORY AND MUST BE ACCOMPANIED BY A COMPLETED APPLICATION AND A COPY OF YOUR PROOF OF STATE INCOME TAX EXEMPTION.

NOT-FOR-PROFIT ORGANIZATION – STATE INCOME TAX EXEMPTION CERTIFICATE ENCLOSED

PLEASE NOTE: AN APPROVED FOOD SERVICE LICENSE MUST BE RECEIVED PRIOR TO OPENING ANY TYPE OF FOOD SERVICE.

2016FDAPP

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****APPLICATION FOR 2016 ELKHART COUNTY FOOD SERVICE LICENSING PAGE 2****

Please complete all sections

NAME OF ESTABLISHMENT _____

(complete relevant section below)

Ownership by Partnership List all partners and percentage ownership

A copy of the partnership agreement must be provided

- | | |
|----------|----------|
| 1) _____ | 5) _____ |
| 2) _____ | 6) _____ |
| 3) _____ | 7) _____ |
| 4) _____ | 8) _____ |
-

Ownership by Corporation List all officers and shareholders of corporation and percentage ownership

A copy of the articles of incorporation must be provided

President _____	_____
Vice President _____	_____
Secretary _____	_____
Treasurer _____	_____
_____	_____

A COPY OF THE REQUIRED PAPERWORK MUST BE RECEIVED BEFORE A FOOD SERVICE LICENSE WILL BE ISSUED.